



MINUTES OF THE BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY  
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Sachi A. Hamai, Executive Officer-  
Clerk of the Board of Commissioners  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

At its meeting held December 12, 2006, the Board, acting as the Board of Commissioners of the Housing Authority, took the following action:

1-H

Supervisor Burke made the following statement:

"The Executive Director of the CDC/Housing Authority recently informed the Board that the Housing Choice Voucher Program (Section 8) has been designated as troubled by the U.S. Department of Housing and Urban Development. In addition, the Executive Director informed the Board that he is initiating numerous programmatic and administrative changes to improve the program.

"The Housing Authority is working aggressively on implementing corrective measures, and has retained two experienced consultants to conduct program audits, provide staff training, help design and implement new systems and procedures and assist with preparing responses to the HUD findings.

"On November 13, 2006, following a competitive bid process, the Housing Authority entered into a one-year contract with The Bronner Group for consulting services to deal with the issues and problems of the Section 8 Program. The contract amount is \$49,999 and is funded using Section 8 Earned Administrative Fund Reserves. The Housing Authority wishes to increase the amount of compensation by \$75,000, for a total of \$124,999, using the same source of funds.

"On October 20, 2006, based on the CDC/Housing Authority policy on emergency procurement, the agency retained the services of Edward Griffin Consulting to advise senior management on Section 8 Program improvements and compliance requirements. The agreement provides services at a cost not exceeding \$49,000, using Section 8 Earned Administrative Fund Reserves. The Housing Authority wishes to extend the agreement through December 31, 2007, at an additional cost of \$51,000, using the same source of funds.

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1-H (Continued)

“Amendment of both agreements is necessary based on the ongoing HUD review that will continue through February 2007 and an additional review that will begin in mid-December.”

Therefore, on motion of Supervisor Burke, seconded by Supervisor Antonovich, unanimously carried (Supervisor Yaroslavsky being absent), the Board, acting as the Board of Commissioners of the Housing Authority of the County of Los Angeles, took the following actions:

1. Made a finding that entering into consulting agreements with Edward Griffin Consulting and The Bonner Group to implement administrative changes for improvement of the Section 8 Program, is exempt from the provisions of the California Environmental Quality Act (CEQA), because the agreements will not have the potential for causing a significant effect on the environment; and
2. Authorized the Executive Director of the Housing Authority to:
  - Prepare and execute amendments to agreements with Edward Griffin Consulting and The Bronner Group, to extend the terms through December 31, 2007, and to add \$51,000 and \$75,000, respectively, for additional services to respond to the U.S. Department of Housing and Urban Development's (HUD) findings regarding the Housing Choice Voucher Program (Section 8), which has been designated as troubled by HUD;
  - Incorporate into the Housing Authority's approved Fiscal Year 2006-2007 budget a total of \$126,000 in Section 8 Administrative Fund Reserves, for the extended contract terms; and
  - Execute amendments to the agreements to extend the times of performance and incorporate other administrative changes that will not alter the intent of the agreements or the approved dollar amounts.

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Copies distributed:

Each Supervisor  
Chief Administrative Officer  
County Counsel  
Executive Director of the Housing Authority